Leura Public School P&C Meeting Minutes

Date:  Friday, 19 October 2012  
Time:  1:30  
Location:  Staffroom  

In Attendance:  Cara, Justine, Belinda, Neil, Niki, Susannah, Anika, Deborah, Paula, Di (part)  

Apologies:  Janice, Danielle, Julie,  

Minutes by Belinda  

General Meeting commenced at 1:30  

1. Presidents Welcome – Cara  

2. No Introductions required today.  


   In relation to the Anti-Bullying policy, it was agreed that a parent and community feedback forum be advertised via the Class Rep system as no response had been received when this appeared in the school newsletter.  It was suggested that the forum be scheduled for 3.30pm one afternoon.  Ideally the forum would have representatives from at least each year, possibly each class.  Deborah to draft notice to be sent via Class Reps.  

   Deborah sought advice from the meeting on whether the planned Maths survey would be better done electronically or by hard copy.  It was suggested that more parents were likely to complete hard copy.  

4. Assistant Principals Report – Paula– See attached report  

   It was agreed that the P&C would host the Kindy orientation morning tea from 9.30am on Thursday, 22 November with presentations on uniform and other initiatives.  

5. Correspondence – Janice  

   Janice was not present and no correspondence was tabled.  


   It was noted that there would be $10k to $15k in funds available after all payments for the sculpture garden are made.  

   Cara will talk to Deborah about school needs and whether the funds would be best used on a technology initiative – projector for the hall, or classroom resources.  

   It was also noted that there had not been any volunteers to take on the role of Treasurer next year (as Neil will no longer have children at the school).  It was agreed to advertise the
position again in the newsletter and via Class Reps, and also at the Kindy Orientation morning tea.

7. Matters Arising from Last Meeting

Minutes from the 7 September 2012 meeting were approved by Cara and seconded by Belinda.

a) Farewell afternoon tea and gift for Graeme and Lisa

This matter was not discussed due to Danielle (the organiser) absence.

b) Auction debrief

Niki reported that: all items sold on the day, raising in excess of $16k; feedback from the community was positive; and letters of thanks with certificates of appreciation have been sent.

The P&C thanked Niki and her mother Elisabeth for all their work on this very successful initiative.

c) Replacement of remaining trestle tables

Complete. It was noted that Di had sold some of the old wooden tables to market stall holders and school parents.

d) Remember to give your PBL feedback

No discussion.

8. New Business Items

e) Fundraiser at the Alex

Justine reported on behalf of Rachel that the Blackburn family had agreed to support the school and host an Australia Day fundraising event, but would need at least 12 confirmed volunteers before plans could be finalised.

The P&C was very appreciative of the support offered, but was of the view that a Family Fun Day on the second weekend after school returns would be more successful given that all families would have returned from holidays, the event could be advertised through the school, and would capture new Kindy families.

f) Stage 3 Fundraiser

P&C donated bread, sausages, sauces and poppers for the Stage 3 Fun Day on 19 October. Thanks to Justine and Di for running the sausage sizzle.

g) Language (additional item not on agenda)

It was agreed to discuss further, options for offering language classes.

Committees: Matters to address/Highlights/Reports


Next markets – 4 November 2012.

It was agreed to use market funds to have a local Circus group perform at the December (Christmas) markets.

It was also agreed to discuss with the school, the possibility of holding a School Open Day at the November 2013 (birthday) markets. It was suggested the Stage 3 fundraiser could also be held on this day.
10. Canteen

It was noted that information on an on-line canteen order service is being sent for review.

11. Uniform – Rachel

It was agreed that use of the EFT machine in the uniform shop would be valuable. Deborah to advise on whether this is possible for school funded items.

Deborah and Neil to review P&C uniform debt to school and look at whether repayments can be increased.

It was suggested that a call for donation of uniforms for second-hand sale be included in the next newsletter.

12. Homework Club

No report this month.

13. Fundraising – Justine

Crazy Camel – profit will be about $600. Thanks to Mrs MacDougall for organising completion of artwork. It was suggested that in future children are provided with the paper and artwork is completed at home.

Election Day BBQ – profit about $300.

14. Environment/ Swamp Care – Niki/Lisa

It was noted that final payment for the Skink has now been made and this will be completed in 3-4 weeks, but placed during the Christmas school holidays.

Funds from the auction are more than sufficient to complete the sculpture garden; Niki is preparing a plan including timing and costs for completion.

**P&C EVENT CALENDAR**

Kindergarten orientation morning tea Thursday November 22nd
Bunnings BBQ November 24 for stage 3 fundraising.
Australia Day at The Alex 2013

Next Meeting
Date- Friday, 9 November 2012
Time- 1:30 pm
Location – Staff Room

Meeting closed at 3:00.
Work has commenced on our exterior painting. I’m told this will take 4 – 5 weeks to complete. The paints have been chosen to match the colour scheme of the new library building.

Mrs Colton is currently on long service leave and enjoying re-connecting with her heritage overseas. Ms Aldred and Mrs Gaut are taking Library lessons in her absence.

Our anti- bullying plan is in its first draft with the areas of Protection and Prevention now ready for consultation with students and families. Together with the trial of the new award system, we will be seeking feedback in these areas. I would like to form a focus group of interested families—otherwise a random sample of families will be contacted for their input.

Brea competed at State Athletics on Thursday and came 5th in 10yrs high jump out of over 40 competitors jumping a PB of 1.4m.

In preparation for the Annual School Report we will be surveying the community about problem solving in maths and also school wide PBL systems. The more people who respond to the survey the better we can align programs to community needs.

NAPLAN results were pleasing with Leura being the number 1 school on the mountains for reading growth. Performance in both Literacy and Numeracy was generally above state and all targets set out for the region were exceeded.

School targets in literacy and numeracy for 2012:

**Literacy**
- To decrease the % of Y5 boys at or below minimum standard in Grammar & Punctuation from 20% (2011) to 17% (2012)
  - Result - 47.3% (target not achieved)
- To increase % of Y3 students at proficiency in reading from 48% in 2011 to 50% (2012),
  - Result - 69% (target exceeded)

**Numeracy**
- To increase % of Y3 students at proficiency in number from 38% in 2011 to 42% (2012),
  - Result - 31.6% (target not achieved)
- To raise the % of students achieving greater than or equal to expected growth in overall numeracy from 57.5% in 2011 to 63% (2012)
  - Result - 60.5% (target not achieved but perhaps too ambitious as a 3% improvement in growth was achieved)

Teams will get together next week to look at target adjustment and setting for 2013. During the school development days at the end of the year stages will look at specific classroom strategies to address learning needs. There will be a particular focus next year on writing – especially looking at the aspects of grammar and spelling. We will also have a focus on problem solving strategies in numeracy.
19th October, 2012

Assistant Principal's Report

Mrs Forrester

Kindy Orientation begins on the 1st November. This year, we are also introducing three Orientation Playgroups run by Ms Aldred. Enrolment continues to follow the Leura tradition of being quite slow. But it is expected to pick up as Orientation begins.

The last dance performance was held last week at the Upper Mountains Dance Festival. All groups performed extremely well and were beautifully behaved. Thank you to this year's dance teachers: Ms Weir, Mrs Jinks, Mrs Forrester and Mr Bartie.

The last outside performances for the Stage 2 and Stage 3 choir are coming up at the Upper Blue Mountains Music Festival.

Public Speaking: Emma and Brea Oral Reading: Sebastian and Candy Represented the school at the Regional Finals last week.

Touch Football teams are being organised for a competition shortly.

Swimming Scheme is filling up and is currently open to Years 2 to 6. Next year we are hoping to return to Katoomba pool as there is a twenty dollar difference in bus fares.

School Photos were taken yesterday.

Today was the very exciting Stage Three Fund Raising Day for the Year Six Farewell. Great bargains were to be had and all the students had a lovely time.
MARKET REPORT

OCTOBER 7 2012

56 stalls + 2 x $10 table hire = $1050

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October saw our market day coincide with many, many other events happening in Katoomba/Leura (Leura Village Fair, Katoomba Golf Club Family Fun Day) along with the end of school holidays & the start of Daylight Savings so stall numbers were down; there were 56 stalls in total. Customer numbers were as a result way down on the usual market day crowd with most stallholders reporting a very slow day of trading: of course there are always exceptions & a few stalls still did really well.

Next month there is a youth group band the ‘Hills Community Band’ booked in to perform (unable to attend in October); & as they are made up of about 19 members they will be situated in the COLA area & there will also be some seating for people who want to sit & listen for awhile. There will also be two other performances from local musicians Dave Vladis & Snez – situated near the Centenary Garden wall.

As it is our birthday market – 19 years! – I will also endeavour to have some other things happening if they can be organised in time (balloons, circus group) & if not will see what can be done for our December market – which is always another big day.

Neil & I met to discuss insurance concerns from stallholders & to address the issues raised by Lawson P&C in regards to their Magpie Markets. We put together a letter which I emailed to all stallholders letting everyone know where they stand & have attached with this report for the P&C.

Advertising as for previous markets:
- Website & Facebook page
- Monthly ad on www.gumtree.com.au
- Free trial continuing on website www.localmarketguide.com.au
- Flyers put up in Katoomba and Leura, along with the public notice boards
- Local bus tour companies given flyers to distribute

* Next market Sunday November 4 *

Di Kipp  
Market Manager

0432 021 863  
leura-markets@hotmail.com  
www.leuramarket.webs.com
INSURANCE

A few issues have been raised lately regarding whether individual stallholders need to have their own insurance to attend our markets. I have recently met with the Leura Public School P&C Association Treasurer to examine the present insurance arrangements for our markets.

The monthly markets are organised and operated by the Leura Public School P&C Association which insures the events through its affiliation with the NSW P&C Federation. The Public Liability insurance for the markets includes coverage for legal actions for damages commenced by a third party (injured party) resulting from accidents causing personal injury or damage to property. Third parties include members of the public, parents of school children, school children and volunteers.

At this stage, other than for food stallholders who MUST have their own Public Liability Insurance, NSW Food Authority Notification and Food Handling Certification, it is not compulsory for stallholders to have their own insurance if they wish to trade at our markets.

However, I do strongly recommend that each stallholder carefully assess their own risks and take out appropriate insurance coverage, as Leura Public School, Leura Public School P&C Association and the Leura First Sunday Markets accept no responsibility for personal injury or damage to property resulting from stallholder negligence.

All stallholders are responsible for their own stall and ensuring that tables, gazebos, power cords, signs and so on are in good working order and are not a hazard to the public. Gazebos are to be tied or weighted down so as not to move or become dislodged (particularly as winds can come up quite quickly and unexpectedly). Power cords are to be in good safe condition and taped down to prevent a tripping hazard (this will be enforced from now on and tape will be available for the next market should you require some – but please factor this in to your setup time).

Safety is paramount for everyone attending our markets – customers and stallholders alike. Care must be taken as there can often be a lot of people (including children) in a small space at any one time. It is for this reason that the gates are closed to cars entering or exiting the school from just after 9 am when the market opens until 2.30 pm once the market is officially closed.

I hope this addresses any questions or concerns people have but please contact me or check with me on market day should there be anything else.

Di Klipp
Leura Public School P&C Assoc.
Market Manager
0423 021 863

Neil McLachlan
Leura Public School P&C Assoc.
Honorary Treasurer

Issued October 2012